

**Crown Community Meeting**  
**September 19, 2023**  
**AGENDA**

**Attendance: Kathy Chrisler, Elise Oppermann, Kayla Brown, Kayla Reigel, Ashley Horton, Amanda Jorgenson, MaryAnn Krause, Rachel Pattermann, Jessica Kuchta, Sarah Moore, Sara Noeske, Kiara Daniels, John Riley, April Fry, Meg Plucinski, Matt Schreiber, Emily Schreiber, & Janna Bartels.**

**\*Introductions of all in attendance occurred.**

**Devotions:** Admin Team

**Treasurer's Report:** Kathy Chrisler (for Vacancy via Cara Heagney)

- Crown Community (CC) currently has \$13,645.99 in the CC checking account (we are starting the year off well). Last year's Scrip Rebate into this year was \$5,791.87—this is included in the total balance listed above.
- Kathy wants people to think about priorities for these funds for the upcoming year—only some teachers have used it, but it's there for staff to request/use or for projects that come up.
- It's been used thus far for bouncy houses, rugs, holiday entrance fee, painting, Christmas bags for kids—they've been minimal expenses for the last couple of years.
- Mr. Skaar, blinds, freedom swing for a student, and stove for kitchen were the biggest expenses so far.

**Old Business:**

1) Previously Approved Expenditures for 2023-24

- a. Mental Health Support (1st Semester-Mr. Skaar) - \$3,500
  - i. This was approved last Spring by the Crown Community (CC).

2) Treasurer Vacancy

- a. The Crown Community (CC) Board is seeking a Treasurer. Please contact Kathy if interested. Also, Cara Heagney can explain duties/what she's currently doing to fill in for this, if anyone is interested in what this role does. Thank you for filling in, in the meantime Cara!

3) Updating of Bylaws, Appendix to Bylaws, Cash Handling Policy

- a. The CC Board did major revisions to the Bylaws, created an Appendix to Bylaws and created a Cash Handling Policy.
- b. Kathy will run the updates to the Bylaws and new Appendix to Bylaws through CLCA Admin. Team and ultimately the CLCA Board of Directors for approval.
- c. Once these are approved, they will be posted online.

**New Business:**

1) Athletic Booster Club (represented by Rachel Pattermann)

- a. Approval of Operation

- i. Kathy wants the Booster Club to put together how they'll operate and bring recommendations for expenditures. It's Kathy's understanding that the CC Board will make final approval of expenditures from Booster Club.
  - ii. Those that play sports get charged a fee—it's a baseline to be in the sport. CC Board will clarify with the CLCA Admin. Team what those sports fees go toward. The CLCA Admin. Team will let the CC know. As a Booster Club, the Booster Club will pay for extra things (volleyballs, etc.) vs. obligated things that parents are paying the fee for already.
- b. Support for Volleyball & Basketball Refs - Approximately \$1,500—(This was a request from Dean Matt Oppermann)
- i. This is deferred until the question above can be answered.
- c. Checking Account
- i. There is not currently a separate CC Booster Club checking account.
  - ii. Kathy is making a motion on the floor to approve creating a separate Checking Account for the CC Booster Club. Anything raised by the Booster Club, including concessions would go into this checking account.
    - o Motion to approve:
      - First: Kira Daniels
      - Second: Rachel Pattermann
        - No further discussion.
        - Passed unanimously.

## 2) Halloween - Trunk or Treat

- a. The CLCA Admin. Team has always partnered with CC for this. They usually spearhead this, but several admin. members cannot be there this year. Deb Luebke has been recruited for this in the past. We need someone willing to man the booth with the CLCA Tent, decorate a car trunk, and bring all the donations of candy that come in from people (churches, silver knights, parents, etc.) to the event on behalf of CLCA. The event is run by Kiwanis.
- b. The event is October 31st 6-8pm; set-up is 4:30/5pm (it takes about 30 minutes to set up). Kayla Brown will post this on CC FB and see if anyone is interested in coordinating this (we need 2-3 people).

## 3) Committee/Project Reports:

- a. Athletic Booster Club ideas for fundraising:
  - i. 50/50 raffle just during tournament (December 9th).
  - ii. During tournament, the Booster Club will throw some t-shirts out into the crowd.
  - iii. During tournament, the Booster Club will charge an admission fee.
  - iv. The Booster Club will ask for donations from Subway, Sals, Wedl's, etc. and do something special for concessions that day to also help with raising money maybe three times at home games (tournament day and two others). CC will post on the CC FB so people can choose to eat dinner at CLCA for those days.
  - v. Sponsor Idea for Gym: Should bring in \$13,000/year with sponsors commitments. We need branding in CLCA gym. The Booster club is proposing sponsors for under the scoreboard. One would be a larger one which would be a 5 year commitment at \$1000/year, three would be medium under that and would be a 5 year commitment of \$750/year, then

six smaller banners under that for businesses at \$500/year for 3 year commitments, and banners when walking into the gym with business logos for each sponsor of \$250/year for just 1 year commitments. If they fill in all those spots, it should bring in approximately \$13,000/year. They are sending out letters about this to businesses.

1. The CLCA Admin. Team will approve the sponsors/sponsor logos that would request to be part of this and would be shown in the CLCA gym.
- b. Bible Bites
    - i. A group of ladies run this and anyone who wants to come for 45 minutes can join. It's every Tuesday morning at 8:15am, after drop off, until 9am.
  - c. Fall Fest
    - i. CC made a profit of \$1,868.
    - ii. This went really well!
  - d. September Restaurant Night Out - Wedl's
    - i. \$936.41 was raised for this.
    - ii. Thank you Wedl's!
  - e. October fundraiser TBD

#### 4) Requests for Funding:

##### a. Library (currently has no budget) - \$484.60

- Jessica Kuchta- there is no library budget; they operate off donations and grants. They just received a \$57,000 grant for books. (This is great!) She is requesting supplies to label all the new books.
- There were 3,000 books checked out last year—the library is a success and lots of students/people are using it!
  - Motion to approve:
    - 1st: Kiara Daniels
    - 2nd: Meg Plucinski
      - No further discussion.
      - Passed unanimously.

##### b. Refreshment Supplies (Bible Bites, Chapel, Etc.) - \$150.00

- Motion to approve:
  - 1st: Mary Ann Krause
  - 2nd: Jessica Kuchta
    - No further discussion.
    - Passed unanimously

##### c. Playground "Supplies" (for kick balls and volleyballs for playground, etc.)- \$125.00

- Motion to approve:
  - 1st: Jessica Kuchta
  - 2nd: Meg Plucinski
    - No further discussion.
    - Passed unanimously.

##### d. Trash Cans for Playground - \$293.96

- Motion to approve:
  - 1st: Sara Noeske
  - 2nd: Meg Plucinski
    - No further discussion.
    - Passed unanimously.

#### 5) Fundraiser Proposals

- a. Seroogy's Chocolates:
  - i. We would need to order by early October if we do it this Fall—they stop selling October 30th.
  - ii. They have 9 different candy bars—purchase for \$1.00 and sell for \$2.00—so \$1.00/profit per candy bar.
  - iii. Could have them at concession, at Bethany, have children sell them.
  - iv. Funds raised would go to CC general fund.
  - v. This would take logistics of ordering by the case, pre-paying for cases (via family selling them, collecting money, etc.
    - 1. This was not favored by CC in attendance.
      - a. No motion/interest to pass.
- b. Elegant Farmer Pies, Fruit Breads, Ham
  - i. CC would make \$7.00/profit per pie. They are \$26.00/pie.
  - ii. Should families order these (frozen pies) in October so that you can have them for Thanksgiving?
  - iii. You have to sell \$500/worth minimum, but if you sell \$1,000/worth, they will deliver to us.
  - iv. Funds raised would go to CC general fund.
  - v. This would take logistics of ordering, pre-paying for them (via family), distributing them when they come in, etc.
    - 1. This was not favored by CC in attendance.
      - a. No motion/interest to pass.
- c. Additional fundraiser idea:
  - i. Poyers Farm Market has a simple fundraiser where you can buy a coupon for a pie that you could sell to a parent, grandparent, etc. and go redeem. This would cut out any logistics/pre-ordering/pre-paying, etc.--CC will look into this for the future.

6) Communication:

- a. Thank You Note-Beauty & the Bean.
  - i. Beauty & the Bean sent a thank you card to CC. Thanks Beauty and the Bean!

7) Holiday Parade:

- a. December 3rd is the Holiday Parade for 2023, starts at 4:30pm— Is CC going to participate in this?
- b. CC will post on the CC FB about volunteers for this. (Registration for non-members is after 30th of September, and if CLCA is a member, then registration is open now).

8) Motion to adjourn meeting:

- a. 1st: Sarah Moore
- b. 2nd: Rachel Pattermann
  - i. Passed unanimously.