



## CROWN OF LIFE CHRISTIAN ACADEMY

Dear Crown of Life Christian Academy family,

### **GIVE THANKS!:**

***"Be joyful always; pray continually; give thanks in all circumstances, for this is God's will for you in Christ Jesus" (1 Thessalonians 5:16).*** The entire CLCA family has many reasons to thank our loving Savior! God continuously provides for our every need. He gives us clothing, food, shelter, good health, fellowship, companionship, and earthly possessions. Our Heavenly Father's endless list of undeserved gifts is amazing. Another rich blessing is the relationship that exists between CLCA and your family! Our (family/CLCA) partnership is responsible for training, instructing, educating, encouraging, and equipping our scholars for life on earth and in heaven. Through our mission here at Crown of Life Christian Academy, we (parents and staff) can accomplish this responsibility. We ask God to bless and flourish this partnership.

### **2025–2026 Academic Year Theme "Show me, teach me, guide me."**

***"Show me your ways, Lord, teach me your paths. Guide me in your truth and teach me, for you are God my Savior, and my hope is in you all day long."*** As we enter the 2025–2026 school year, we are reminded that the Christian life is one of continual learning and growth. We are lifelong apprentices of Jesus—always learning, always seeking, always being shaped by His Word and truth. Each day offers an opportunity to be shown His ways, taught His paths, and guided by His truth. Throughout the year, students and staff will explore what it means to follow Christ in our classrooms, relationships, service, and worship. It is our prayer that this theme not only shapes our school days but also deepens our walk with Christ at home and in every part of life.

### **OVERVIEW OF CAMPUS & LOCATIONS OF MINISTRY:**

#### **NEW THIS YEAR:**

- CLCA will be operating our Early Childhood ministry at the House Building(2 and 3 year-olds) and Bethany Building(4K and 5K)..
- Aftercare will end at 5:00 for each building.

Below you will find more information regarding each location.

<b>Ministry</b>	<b>1–8</b>	<b>2K–5K</b>
<i>Campus Name</i>	Berea Campus	Bethany Campus
<i>Address</i>	535 Berea Dr.	404 Roosevelt St.
<i>Hours of Operation</i>	8:05 – 3:15 Drop Off Begins: 7:55	8:15 – 11:15 Drop Off Begins: 7:55
<i>Hours of Extended Care</i>	Before– 7:00 – 7:55 <b>After– 3:15 – 5:00</b>	Before– 7:00 – 8:05 <b>After– 11:15 – 5:00</b>

Main Office: 535 Berea Drive, Fort Atkinson, WI 53538

(920) 563-2278 | [info@crownoflifeacademy.org](mailto:info@crownoflifeacademy.org)

[CrownofLifeAcademy.org](http://CrownofLifeAcademy.org)



**CROWN OF LIFE**  
CHRISTIAN ACADEMY

**ACADEMIC CALENDAR:**

The 2025–2026 academic calendar has been finalized and is available on the CLCA website– Parent Portal page: [Parents – Crown of Life Academy](#). **Please note this calendar is subject to change.** I encourage you to review the calendar and notice the breaks and special events.

**WELCOME NEW TEAM MEMBERS:**

We are excited to welcome several new team members to Crown of Life Christian Academy for the 2025–2026 academic year, as well as announce new roles for some of our current staff. We thank the Lord for faithfully providing dedicated servants to support our growing CLCA community. **Positions highlighted in red indicate roles** we are still actively seeking to fill. Please join us in praying for the right individuals to complete our team.

<b>3K Lead</b>	<b>3K Aide and 4K Aides</b>	<b>5K Lead</b>	<b>ECE Secretaries</b>	<b>Speech and Language Path.</b>
Mrs. Tricia Duncan	Looking to fill	Mrs. Kayla Stefanski	Mrs. Mindy Witte and Mrs. Jenny Hahm	Mrs. Rubith Garcia
<b>1st/2nd Grade</b>	<b>4th Grade</b>	<b>7th Grade &amp; Upper Math</b>	<b>8th Grade &amp; Upper Science</b>	<b>Art</b>
Mrs. Stephanie Splinter	Mrs. Cynthia Gut	Mrs. Beth Tomlin	Mr. Glenn Metzger	Mr. Barry Helgestad
<b>Berea Secretary</b>	<b>SNSP Aide 1:1 FT</b>	<b>1/2nd Grade Aide</b>	<b>SNSP Aide 1:1 PT</b>	<b>SNSP Aide</b>
Mrs. Jackie Flack	Looking to fill	Mrs. Deborah Vose	Ms. Katie DeGalley	Mr. David Frohmader

**SUPPLY LIST:**

The 25–26 academic supply list is now available for your use. The supply list is now available on the CLCA website– Parent Portal page: [Parents – Crown of Life Academy](#)



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**CROWN OF LIFE**  
CHRISTIAN ACADEMY

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**CLCA ORIENTATION NIGHT:**

CLCA is excited to host our annual Orientation Nights. Below are the times for the following campuses:

- ☐ **Early Childhood Program: 2-year-olds – 5K is on Tuesday, August 12, starting at 6:00 at the Bethany Building.**
- ☐ **1-8 on Wednesday, August 13, at the Berea Campus starting at 6:00 in the gym.**

The goal for these events is to inform and prepare you for the 25-26 academic year. Multiple sessions will be offered for homeroom orientation. CLCA will also be hosting our registration during these events. This time will provide you the opportunity to speak with our Administration Team to review the TADS agreement, submit the Auxiliary Form, and ask any other pertinent questions.

**BEREA CAMPUS (5k-8) DRESS CODE CLOTHING SHARE:**

**Submit Dress Exchange clothing anytime between 7 am-4 pm, M-F. Drop off your bags by the large knight in the entryway.** Please feel free to bring in washed and unwanted dress code items that no longer meet your family's needs before Back to School Orientation by August 8th. CLCA will be hosting a clothing exchange on Orientation Night at the Bethany and Berea campuses. ***We will not be able to accept donations throughout the academic year due to storage limitations.***

**NEW FINE ARTS OFFERINGS**

The Berea Campus will be offering private music instruction to scholars starting in 2nd grade. More information on piano and band lessons can be found online: [25-26 Private Music Instruction](#)

**We Need Mentors – Help Welcome New CLCA Families!**

The CLCA Mentor Program is looking for current families to serve as mentors to new families joining our school community. Starting at a new school—whether transferring or beginning for the first time—can be a big transition. By pairing new families with caring, experienced CLCA families, we help ensure they feel welcomed, supported, and connected from the very beginning. ***If you're willing to serve as a mentor or have questions about what's involved, feel free to reach out to me via email.***

**[SIGN UP TO BE A MENTOR FAMILY](#)**

Thank you for considering this important way to serve and strengthen our CLCA family!



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**CROWN OF LIFE**  
CHRISTIAN ACADEMY

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**ONLINE CLCA FAMILY CALENDAR:**

Our CLCA online family calendar is now available. The objective of this online calendar is to keep all the involved CLCA stakeholders informed of current and future events. This calendar is a Google calendar. You can synchronize the calendar with your smartphone and other devices. Here is the link to sync to your device: <https://goo.gl/KxppU1>.

**SCRIP:**

Additional tuition scholarship funds are available by using SCRIP. What is SCRIP? Simply stated, it is using store gift certificates or online forms (the same gift cards you would buy if you went to a participating retailer) instead of cash or check. A percentage of each purchase is donated back to your family's tuition account and CLCA! These cards could be purchased to use for your everyday activities such as groceries and gas purchases. Use SCRIP instead of money without spending a penny more than you normally would. **The average rebate was \$200. Our highest rebate was \$1,200!** More information can be found here: [Parents – Crown of Life Academy](#)

**TADS ACCOUNT:**

TADS, our online tuition payment vendor, has recently sent out the access link to establish your family's 25–26 agreement. Please complete your agreement no later than **July 31, 2025**. Families of 5K–8th grade students paying full tuition are eligible for a **3% discount** if tuition is paid in full by **August 20**. If you have any questions or need assistance, Mrs. Heageny is happy to help.

**AUXILIARY FORM:**

The 25–26 Auxiliary Fee worksheet is available to determine the estimated fees that your family will be responsible for throughout the year. We ask that you submit the form at our annual Orientation event. You may submit this form to our main office. Please be aware that these fees will be added to TADS. View the form on the parental portal: [Parents – Crown of Life Academy](#)



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**INSTALLATION AND OPENING SERVICE:**

**Save the date! Sunday, August 17, 2025, 1pm**

**THANK YOU!:**

Lastly, what a privilege it is to offer a Christ-centered education for scholars from toddlers through 8th grade here at CLCA. This is a unique and powerful blessing from the hand of our gracious God. One of the greatest parts of that blessing is the partnership we share—parents and our ministry team working together under the cross of Christ to serve the precious lambs entrusted to our care with the unchanging truth of God's Word.

In a world that constantly shifts and often dismisses the importance of God's truth, CLCA remains deeply committed to grounding students in what is eternal. We are so thankful to serve families like yours who prioritize the lifelong value of a Christ-centered education.

May the Lord richly bless you and your family during the 2025–2026 academic year!

Your Servant in Christ,

*Sarah Moore*

Sarah Moore

Principal of CLCA Academy