404 Roosevelt St • Fort Atkinson, WI 53538 Phone: (920) 563-2278 | Fax: (920) 563-8477 www.CrownofLifeAcademy.org

CROWN OF LIFE CHRISTIAN ACADEMY PRESCHOOL NOTES

Welcome to a new school year at Crown of Life. Below is some basic information for preschool. If you have any questions, please bring them with you to Parent Orientation Night on Wednesday, August 15th.

PARENT ORIENTATION NIGHT:

Bring your child's supplies to the classroom. 2K students (who are not potty trained) also need to bring a pack of diapers, wipes, and a change of clothing for their classroom bin.

Fingerprint scanning for our software system can be done for all new families. Please stop by the preschool office sometime during Orientation to have your scan done.

1ST DAYS OF SCHOOL:

Wednesday, August 22nd and Thursday, August 23rd (depending which days your child attends)

SNACKS:

Send a healthy snack to preschool each day. School provides milk and water to drink. A refrigerator is available if needed. Due to space constraints in the fridge, we are asking that students who only have snack do not bring a lunchbox for the fridge.

EXTENDED CARE:

If your child stays for Extended Care on a regular basis, you are welcome to leave nap items (small blanket and pillow) at preschool during the week. We will offer a hot lunch program this year. You may either sign your child up for hot lunch or send a cold lunch. We have a microwave available for the preschoolers to use for lunch. Drop in care for Extended Care is available. Please see Mrs. Ertman for drop in care.

CLOTHING:

Preschool is hard work, and sometimes gets messy! Send an extra set of clothes (pants, shirt, socks, underwear) to be left at preschool.

BACKPACKS:

Send a backpack to school with your child each day. Please empty it daily, as projects do tend to accumulate quickly.

PICK-UP & DROP-OFF:

Preschool drop-off is from 7:45-8:00 and pick-up is from 11:00-11:10 daily. If you arrive before 7:45, you can sign in and drop your child off in Before Care. When arriving for pick-up, please wait quietly in the hallway for your child to be dismissed from the classroom. Children not picked up by 11:10 will be moved to Extended Care.

Your servant in Christ,

Jennifer Ertman

Mrs. Jennifer Ertman Director of CLCA